

Model Community Guidelines Food Take-Out/Snack Establishment

1. Practices waste reduction:
 - Ask customers if they need napkins, bag, and or utensils; and train staff to implement this; and/or post sign informing customers to request amenities if needed
 - Serve drinks from bulk containers
 - Request that suppliers package food in reusable and/or returnable containers
 - Purchase supplies in bulk where possible
 - Use cloth towel dispenser in rest room or paper towels with recycled content
 - Reuse scrap paper (e.g. Make into note pads)
 - Promote the use of reusable beverage mug; or offer incentive to customers for using own reusable/refillable beverage container: e.g. Perhaps 2-5 cents (relate it to your reduced cost of disposable items)
 - Request that supplier/manufacturers use as much recycled content material in packaging as possible
 - Reduce amount of junk mail received by writing and advising your current subscription not to share your name and address with other mailers. Also, write to Mail Preference Service, Direct Marketing Association, 11 West 42nd Street, New York, NY 10036
 - Request supplier/manufacturers to provide system to take back non-recyclable packaging
 - Serve sugar, cream, butter, and other condiments in bulk (non-individual)
 - Research opportunities to compost waste
 - Donate surplus edible foods to charities, soup kitchen, homeless shelters, local families, if possible
 - Encourage employees to share magazines and newspaper subscriptions
 - Minimize use and seek out alternatives to toxins (such as cleaners)
 - Eliminate use of Styrofoam products (e.g. Cups and packaging)
2. Recycle as much of remaining waste as possible::
 - Set up in-house recycling program (e.g. Office paper and corrugated cardboard)
 - Return deposit containers
 - Provide system to capture returnable bottles from customers
 - Designate an employee to oversee recycling/separation program
3. Purchase products made from recycled material::
 - Purchase office paper and administrative products made with recycled content (e.g. Paper, letterhead, paper towels, tissue paper, note pads, etc.)
 - Purchase napkins and other beverage or food containers with recycled content
 - Purchase and use at least two other items made with recycled content (e.g. Desk organizers, such as recycling bins, desk top trays, if applicable)